

# South Campus Quarter

## Forwarding Address and Key Return

Tenant Name: \_\_\_\_\_ Date: \_\_\_\_\_

**APARTMENT:** (Please check (✓) unit occupied and include apartment number or street address.)

( ) Campus Courts (apartment #): \_\_\_\_\_ ( ) 308 S. Campus Ave (apartment #): \_\_\_\_\_

( ) Bern Street (apartment #): \_\_\_\_\_ ( ) 111 Bern Street

( ) Campus Commons (street address): \_\_\_\_\_

**BEDROOM:** (Please circle to indicate which bedroom you occupied)

Campus Courts: #1 (Front) #2 (Back, next to the bathroom)

Bern Street: #1 (Front) #2 (Back, next to the kitchen)

111 Bern Street: #1 (Front) #2 (Side) #3 (Back)

Campus Commons: #1 #2 #3 #4

---

### FORWARDING ADDRESS:

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
*Tenant*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
*Office Staff*

---

### Comments:

#### RETURNED KEYS: (To be completed by office staff)

Entry key: \_\_\_\_\_

Bedroom key: \_\_\_\_\_

Mailbox key: \_\_\_\_\_

Garage remote: \_\_\_\_\_